



**Enrollment Contract**

**Term of Enrollment: July 1, 2024 – June 30, 2025**

**Term of Contract: \_\_\_\_\_**

I hereby agree to the commitment for my child's enrollment at CLASS Academy as of \_\_\_\_\_.

I have read the CLASS Academy Parent Handbook in its entirety. My family, my student and I agree to comply with and be subject to CLASS Academy's policies and procedures as set forth in the Parent Handbook, including specific information regarding monthly tuition payments, attendance requirements, and late pick-up policies. My family, my student and I agree to support the philosophy and mission of CLASS Academy by adhering to academic, behavioral, dress-code, character conduct, homework, and disciplinary standards.

I agree to bring any concerns to the immediate attention of the Executive Team, both verbally and in writing, should concerns arise throughout the school term. I assume responsibility for parental monitoring of my child's education and for keeping in regular contact with my child's teachers. I also agree to support CLASS Academy's entire program through attendance at parent meetings and participation in school events.

I understand the definitions of this enrollment contract and know that if I choose to withdraw my child from CLASS Academy before my term of commitment is completed for any reason not covered as an exception below, I agree to pay an early withdrawal fee of \$4,000 per student.

**Exceptions:**

If I sustain a major financial loss that would render me unable to continue to pay the monthly tuition and accompanying fees, I will schedule a meeting with the CLASS Academy Executive Team to provide documentation of my situation. If I move out of the greater Portland area and am unable to bring my child to school each day without a major financial loss due to transportation, I will schedule a meeting with the CLASS Academy Executive Team to provide documentation of my situation. I understand that should I withdraw my child from CLASS Academy due to financial loss or moving out of the area, I will schedule a meeting with the Executive Team at least thirty (30) days before my next tuition payment is due, to notify them and provide documentation supporting my situation. I understand that failure to notify the Executive Team of my child's withdrawal and provide documentation at least thirty (30) days before the next month's tuition is due, will result in mandatory payment of the next month's tuition in full in addition to the early withdrawal fee.

***By signing below, I agree to the above contract in its entirety.*** We advise to make a copy of this agreement for your records.

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian Printed Name: \_\_\_\_\_

Child's Printed Name: \_\_\_\_\_